



**REQUEST FOR BID**  
**FOR**  
**TESTING OF BACKFLOW ASSEMBLY DEVICES**

Duckett Creek Sanitary District (the District) is soliciting competitive bids for backflow assembly devices testing services. The supplier must guarantee the bid prices for a period of one (1) year on an as needed basis in accordance with the specifications. The term of the Contract shall be a one (1) year period with the option by the District to renew for two (2) additional one-year extensions under the same terms and conditions. The District reserves the right to waive all formalities of the bid and the right to terminate the Contract for any nonconformity, by the successful bidder, of any term or condition of the Contract by giving thirty (30) days written notice stating the reasons therefore and giving the party time to remedy any deficiencies.

Request for Bid Due Date and Time: **Friday, February 21, 2025 at 2:00 PM CST**

Please either mail, email or drop-off bid submissions to:

Duckett Creek Sanitary District  
Attn: Sarah Beckmann  
3550 Hwy K  
O'Fallon, MO 63366

Contact Person Regarding **Assembly Devices**: Dwayne Wolpers, Maintenance Supervisor  
636-498-8171, [wolpers@duckettcreek.com](mailto:wolpers@duckettcreek.com)

Contact Person Regarding **Bid Info and Submission**: Sarah Beckmann, Analyst  
636-498-8136, [beckmann@duckettcreek.com](mailto:beckmann@duckettcreek.com)

## TERMS AND CONDITIONS

- The District reserves the right to reject any and all bids or parts of a bid and waive technicalities, and to adjust quantities.
- All bids will be considered final. No additions, deletions, corrections or adjustments will be accepted after the time of bid opening.
- The District reserves the right to add, delete, or revise service locations as required and when required without voiding the existing contract with the vendor.
- All delivery costs or charges shall be included in the F.O.B. destination bid price.
- City, County and State of Missouri Sales Tax and Federal Taxes are not applicable to sales made to the District and must be excluded.
- Bidders are required to clearly identify any deviations from the specifications in this document.
- An authorized officer of the company submitting the bid must sign all bids.
- All prices and notations must be in ink or typewritten on the attached form. Mistakes must be crossed out, corrections printed or typed adjacent and must be initialed in ink by the person signing the bid.
- Sealed bids received after the designated time of the receipt of the bids will be considered as “No Bid” and “Void” and will not be opened.
- The District reserves the right to defer the acceptance of any bid and the execution of a Contract for a period not exceeding one hundred twenty (120) days after the date of opening the bids.

## SPECIFICATIONS

All testing shall be completed by a certified or qualified Backflow Assembly tester (as required by State of Missouri regulations or tariff). Bids will only be accepted from testers shown to have current certifications at the time of the bid opening. A list of certified testers can be found on the [Missouri Department of Natural Resources website](#).

If the assembly does not pass, the District will repair or replace the assembly, and the assembly will be retested at a scheduled date and time. Retesting services shall be chargeable by the tester to Duckett Creek Sanitary District at the same unit cost as the original test.

Duckett Creek Sanitary District facilities will be accessible to the tester during the hours of 7:00 a.m. and 3:00 p.m. or as otherwise scheduled for testing or retesting of backflow assembly devices. Any and all testing should be scheduled in advance.

A water backflow test form shall be provided to the tester by Duckett Creek Sanitary District for each backflow assembly device to be tested.

Upon testing completion, tester shall email a completed Missouri American Water Backflow Test Form for each backflow assembly tested on or before its associated due date to [kehoe@duckettcreek.com](mailto:kehoe@duckettcreek.com).

## BID FORM

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Contact: \_\_\_\_\_

Federal Tax ID: \_\_\_\_\_

### Price Description

Please provide your **unit price** for Testing of Backflow Assembly for the following devices. All devices are supplied water by Missouri American.

| Backflow Device ID | Assembly Type      | Model No.     | Serial No.     | Size   | Location   | Services             | Due Date   | Unit Price |
|--------------------|--------------------|---------------|----------------|--------|--|----------------------|------------|------------|
| BFHQ-1             | Double Check Valve | Watts 805Y    | 9012011<br>345 | 8"     | 3550 Hwy K,<br>O'Fallon Missouri 63368<br>Pit near meter   | Fire Line            | 04/13/2025 |            |
| BFHQ-2             | Reduced Pressure   | Watts 009M3QT | 171323         | 3/4"   | 3550 Hwy K,<br>O'Fallon Missouri 63368<br>Boiler Mechanical Room   | Domestic Supply Line | 04/13/2025 |            |
| BFHQ-3             | Double Check Valve | Febco 805Y    | 012910         | 3/4"   | 3550 Hwy K,<br>O'Fallon Missouri 63368<br>Meter Pit South of Parking   | Fire Line Bypass     | 04/13/2025 |            |
| BFHQ-4             | Reduced Pressure   | Wilkins 975XL | A801820        | 1 1/2" | 3550 Hwy K,<br>O'Fallon Missouri 63368<br>Engineering Mech. Room   | Domestic Supply Line | 04/13/2025 |            |
| BFHQ-5             | Reduced Pressure   | Wilkins 975XL | 935334         | 1 1/2" | 3550 Hwy K,<br>O'Fallon Missouri 63368<br>Engineering Mech. Room   | Lawn Irrigation      | 04/13/2025 |            |
| BFHQ-6             | Reduced Pressure   | Watts 909QT   | 006802         | 1"     | 3589 Hwy K<br>O'Fallon, MO 63368<br>Lift Station MCC Room  | Chem. System         |            |            |
| BFFM-1             | Reduced Pressure   | Watts 009M3QT | 391845         | 3/4"   | 66 Castle Bluff Drive<br>St. Charles, MO 63304<br>Under Artificial Rock  | Chem. System         | 03/24/2025 |            |
| BFFM-2             | Reduced Pressure   | Watts 009M3QT | A07034         | 3/4"   | 19 Windcastle Dr<br>St. Charles, Missouri 63304<br>Under Artificial Rock                                       | Chem. System         | 03/24/2025 |            |
| BFFM-3             | Reduced Pressure   | Watts 009M3QT | 149075         | 3/4"   | 1 Windcastle Drive<br>St. Charles, Missouri 63304<br>Under Artificial Rock                                     | Chem. System         | 03/24/2025 |            |
| BFFM-4             | Reduced Pressure   | Watts 909M1QT | 357503         | 2"     | Portable Assembly<br>2950 Greens Bottom Rd.<br>St. Charles, MO 63303   | Fire Hydrant         | 03/24/2025 |            |
| BFTP2-6            | Reduced Pressure   | Watts BFP-SB1 | 282837         | 1 1/4" | 13 Research Park Dr., St.<br>Charles, MO 63304<br>TP2 Solids Handling Bsmt.                                    | Chem. System         |            |            |
| BFFT-1             | Reduced Pressure   | Ames 6000 HMB | 130408-0920    | 3"     | Portable Assembly Mounted<br>on Hydro Flush Truck #430<br>2840 St. Peters Howell Rd.,<br>St. Charles, MO 63304 | Fire Hydrant         |            |            |

| Backflow Device ID | Assembly Type      | Model No.     | Serial No.               | Size   | Location   | Services              | Due Date   | Unit Price |
|--------------------|--------------------|---------------|--------------------------|--------|--|-----------------------|------------|------------|
| BFTP2-1            | Reduced Pressure   | Watts 909     | 148510                   | 3"     | 13 Research Park Drive<br>St. Charles, MO 63304<br>Treatment Plant No. 2<br>Solids Handling Basement | Domestic Supply Line  | 04/13/2025 |            |
| BFTP2-2            | Reduced Pressure   | Watts 909     | 006284                   | 3"     | 13 Research Park Drive<br>St. Charles, MO 63304<br>Treatment Plant No. 2<br>Solids Handling Basement | Potable Process Water | 03/30/2025 |            |
| BFTP2-3            | Reduced Pressure   | Watts 909     | 296561                   | 1 1/2" | 13 Research Park Drive<br>St. Charles, MO 63304<br>Treatment Plant No. 2<br>Operations Basement      | Chem. System          | 04/13/25   |            |
| BFTP2-4            | Reduced Pressure   | Watts 909QT   | 1126112                  | 3/4"   | 13 Research Park Drive<br>St. Charles, MO 63304<br>Treatment Plant No. 2<br>Disinfection Unit #1     | Chem. System          | 04/13/25   |            |
| BFTP2-5            | Double Check Valve | Watts 909QT   | 399235                   | 1"     | 13 Research Park Drive<br>St. Charles, MO 63304<br>Treatment Plant No. 2<br>Disinfection Unit #2     | Chem. System          | 04/13/25   |            |
| BFTP1-1            | Reduced Pressure   | Watts 909     | 138097                   | 3"     | 2950 Greens Bottom Rd.<br>St. Charles, MO 63303<br>Solids Handling Basement                          | Chem. System          | 03/24/25   |            |
| BFTP1-2            | Reduced Pressure   | Watts 009M2QT | 261574                   | 2"     | 2950 Greens Bottom Rd.<br>St. Charles, MO 63303<br>Influent Pump Manifold Pit                        | Chem. System          | 03/24/25   |            |
| BFLS-1             | Reduced Pressure   | Wilkins 975XL | 3593456<br>or<br>3593450 | 3/4"   | 2434 Bates Road<br>O'Fallon, MO 63368<br>In fenced area by meter pit                                 | Chem. System          | 03/24/25   |            |
| BFHAR-1            | Reduced Pressure   | Appollo RP40  | 1-139969                 | 3/4"   | 2840 St. Peters Howell Rd.<br>St. Charles, MO 63304<br>Influent Pump Manifold Pit                    | Chem. System          | 03/24/25   |            |
| BFSAR-1            | Reduced Pressure   | Wilkins 975XL | 4465311                  | 1"     | 7001 Highway 94<br>St. Charles, MO 63304<br>Steven A. Rodgers Plant<br>Off Hwy DD                    | Yard Hydrant          | 03/24/25   |            |

\_\_\_\_\_ annual percentage unit prices increase, if any, in second FY

\_\_\_\_\_ annual percentage unit prices increase, if any, in third FY

The District intends to order testing services from the successful bidder for a period of (3) three years without considering other bids. If, however, the successful bidder includes unit price percentage increases for testing services in a future year, the District may, at its discretion, limit the order from the successful bidder to one (1) or two (2) years and seek an additional bid(s) for future testing services.

**LIABILITY AND INSURANCE REQUIREMENTS**

The Contractor shall assume all risk and liability for accidents and damages that may occur to persons or property during the execution of work that is contracted through this prequalification process. The Contractor shall file with Duckett Creek Sanitary District a certificate of insurance evidencing the following coverage(s) together with a copy of the required endorsement prior to commencement of any work.

a. Workers Compensation and Employer’s Liability:

Statutory Workers Compensation limits as required by the Statutes of the State of Missouri, (or a qualified self-insurer) and Employer’s Liability in an amount of no less than \$1,000,000.

b. Automobile, General Liability, and Property Damage:

The Contractor shall maintain the following minimum amounts of automobile, general liability, and property damage insurance coverage during the life of the project(s):

- \$3,000,000 for bodily injury and property damage per occurrence for automobile and general liability. This combined single limit of \$3,000,000 can be accomplished through the use of a combination of primary and umbrella coverage.
- Automobile coverage must include non-owned vehicles.
- The automobile and general liabilities policies shall be endorsed to include the District as an additional insured and provide for 30 days advance written notice of any material change.

c. A Waiver of Subrogation in favor of the District shall be endorsed on each of the policies.

d. The required insurance shall be primary insurance with respect to any other insurance or self-insurance programs maintained by the District.

e. It shall be the Contractor’s responsibility to keep the respective insurance policies and coverages current and in force for the life of the project(s).

**Acknowledgement**

The undersigned offers to furnish and deliver the articles or services as specified, at the prices and terms stated, and in accordance with the specifications, instructions and general conditions of this “Request for Bid” which have been read and understood, and all of which are made part of this order. The undersigned takes responsibility for obtaining and reviewing all quote addenda and including same in the preparation and pricing of their bid response.

Authorized Representative (Signature): \_\_\_\_\_

Type or Print Signed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_